

# Basil's Restaurant & Pizzeria

1675 E. Firetower Road  
Greenville, NC 27858  
(252) 353-5800

## Application for Employment

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Name: \_\_\_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street Apt Number City State Zip Code

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Are You 21 Years of Age or Older?  Yes  No Birth Date if Under 21: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Are You Legally Able to Work in the United States?  Yes  No (Proof of identity and legal authority to work in the U.S. is a condition of employment.)

Do You Have Reliable Transportation To and From Work During Our Hours of Operation?  Yes  No

Have you ever been convicted of a felony or misdemeanor which has not been annulled or sealed by the court?  Yes  No  
 (Convictions will not necessarily exclude you from employment, but date and type of conviction may be considered for job placement.)

If yes, please explain: \_\_\_\_\_

For What Position(s) Are You Applying? <input type="radio"/> Server <input type="radio"/> Host <input type="radio"/> Management <input type="radio"/> Busser / Dishwasher <input type="radio"/> Line Cook	Are You Applying For Full-Time or Part-Time Employment? <input type="radio"/> Full-Time <input type="radio"/> Part-Time How Many Hours Per Week Do You Want to Work? Minimum: _____ Maximum: _____
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Past Experience in Position: \_\_\_\_\_

What shifts/hours are you available to work? We have shifts from 9am to 11pm. (Please fill in each AM/PM Box)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
to	to	to	to	to	to	to

Are you willing to work a split/ double shift?  Yes  No Are you willing to stay late in an emergency?  Yes  No

Are you willing to work holidays and weekends?  Yes  No Are you willing to pickup unscheduled shifts?  Yes  No

In case of emergency, contact: \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Name Phone Number

### Employment History

Present Employer (or most recent)	From Mo/Year	To Mo/Year	Name of Immediate Supervisor	Title
Area Code/ Phone Number			Your Position	
Street Address	Pay Rate		Reason for Leaving	
City State Zip Code				

**Employment History cont.**

Previous Employer	From Mo/Year	To Mo/Year	Name of Immediate Supervisor	Title
Area Code/ Phone Number			Your Position	
Street Address	Pay Rate		Reason for Leaving	
City State Zip Code				
Previous Employer	From Mo/Year	To Mo/Year	Name of Immediate Supervisor	Title
Area Code/ Phone Number			Your Position	
Street Address	Pay Rate		Reason for Leaving	
City State Zip Code				

By signing below, I give Kool Enterprises, Inc. and its representatives the permission to contact my current and previous employers. I also verify that all material provided is true and understand that if at anytime the included material is found to be falsified, penalties may result in immediate termination.

I further recognize that Kool Enterprises does not discriminate based on age, sex, race, nationality or religious affiliation. I am aware that employees may be asked to submit to drug testing at the discretion of management and that refusal or positive results may result in termination. Finally, I agree to conform to the rules, policies, standards and regulations of Kool Enterprises, Inc. I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time at the option of Kool Enterprises, Inc. or myself, and I understand that no representative of the company has the authority to make any modifications, either verbally or in writing to the contrary.

Signature \_\_\_\_\_

Date \_\_\_\_\_

I understand that my application will remain active for 30 days from the date received.

**Mgmt Use Only - Do Not Complete**

	Employment Verification #1	Employment Verification # 2	Employment Verification #3
Date of Verification			
Conducted by			
Company			
Name of Supervisor			
Supervisors Title			
Phone Number			
Dates of Employment	From: To:	From: To:	From: To:
Eligible for Rehire	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
Job Position			
Pay Rate			
Why Leave Company?			
Additional Comments			

**Management Recommendation:**  Continue  Discontinue Reviewing Manager: \_\_\_\_\_